



Crisis Services Center Internship National Runaway Safeline

The National Runaway Safeline (NRS) is seeking candidates for our Crisis Services Center Internship positions. These positions are available as both summer and academic year opportunities, are part-time and will be located at NRS' offices in Chicago, IL.

ABOUT US:

The National Runaway Safeline (NRS) is a 501c (3) organization committed to ensuring that America's runaway, homeless and at-risk youth are safe and off the streets. NRS serves as the federally designated national communications system responsible for providing 24-hour, 365 days a year crisis intervention and support services via a 24-hotline, text, chat, emails and an on-line digital forum. The organization is based in Chicago and serves at-risk youth and their families from across the country.

POSITION RESPONSIBILITIES:

- Respond to crisis communications on our 24-hour national hotline (via phone, live chat, crisis email, forum);
- Complete synopses of crisis communications and discuss with staff;
- Work on projects related to the intern's skills/interests and NRS' needs that may include:
 - Updating and creating resources for our crisis services center;
 - Facilitating training sessions for volunteers;
 - Participating and supporting outreach and prevention efforts; and
 - Assisting with the development of education and prevention materials addressing topics related to runaway and homeless youth.
- Additional tasks and opportunities may be assigned as appropriate and needed

TRAINING:

Interns complete the NRS 40+ hour trauma sensitive solution-focused crisis intervention training program before handling crisis communications independently. Training may involve weekend and evening hours and candidates must be available to attend.

SKILLS AND QUALIFICATIONS:

- Currently enrolled in an undergraduate or graduate program.
- Majoring in a related field such as psychology, sociology, social work, human development, or non-profit management.
- Be eligible to receive class credit from his/her academic institution (preferred but not required).
- Be available during the following timeframes:

- The **Academic Year Internship** requires a commitment for the full academic year, working 10-12 hours per week for undergraduate students and 15-18 hours per week for graduate students. Hours will also be dependent upon school requirements. Candidates must be available to complete training in either August or September 2019.
- The **Summer Internship** requires a commitment of a minimum of three full months, working 12-15 hours per week for undergraduate students and 18-20 hours per week for graduate students. Hours will also be dependent upon school requirements. Candidates must be available to complete training in April, May or June 2019. NRS does offer stipends for summer internships of \$500 or \$1000 depending on academic level and time commitment.
- Available for flexible scheduling. Shifts are available from 7:00 a.m.-11:00 p.m. Monday through Sunday. Preference is given to applicants who are able to work a mixed schedule of day, evening and weekend shifts.
- Bilingual English/Spanish is not required but is preferred.

HOW TO APPLY:

To apply for this position, please submit your résumé and cover letter to Lee Osipchak, Training and Education Manager at losipchak@1800runaway.org. Provide the follow information in your cover letter:

- Current school and program
- Any internship requirements needed for class credit such as number of hours, supervision, research paper etc.
- Your preference for a summer or academic year internship
- Your availability (days and hours)

No phone calls please.